



HSE STANDARDS FOR ACCOMMODATION



Health, safety and environmental requirements for accommodation

To ensure that all workers' accommodations comply with the health, environmental and safety requirements, general and technical, approved by the Ajman Free Zone.

Scope of Application:

The health, environmental, public safety and technical requirements apply to all workers' accommodations in Ajman Free Zone.

Responsibility:

- Ajman Free Zone
- Ensure that all requirements are applied in workers' housing.

Companies:

To comply with requirements applicable in the Ajman Free Zone.

Requirements for managing workers' accommodation:

- Provide a housing supervisor with sufficient knowledge of HSE subject.
- Provide safety equipment for workers and work according to specifications issued by the Emirates Standards and Metrology Authority.
- Provide health cards for workers whose nature of work requires them to ensure that they are free of contagious diseases.
- Every company that manages or outsources specialized companies for managing accommodation must provide a uniform for the employees according to the nature of the work.
- Rehabilitate the employees about safe workplace hazards / practices and the ability to manage risks and evictions in emergencies.
- The ability of staff to deal with infectious diseases and to take the necessary action in coordination with the concerned authorities.

Health, environmental and safety requirements, public and technical, for buildings:

- Provide a space not less than (3.6) square meters per inhabitant.
- Floors, walls and ceilings should be smooth and easy to clean.
- The rooms should be equipped with high beds as well as wardrobes for workers' clothing.
- Do not use carpets in floor coverings.
- Provide suitable shoe cabinets outside the rooms.
- Provide a device to control temperature and humidity in all workers' housing facilities.
- Adjust the temperature of the rooms and other facilities between 22 to 24 degrees and humidity between 30 - 60%.

- The walls should be coated with suitable paint.
- The floor designated for playing should be covered with a flexible material that has the ability to withstand shocks.
- Outdoor recreation areas should be covered with a cloth cover.
- Obtain a consent from the civil defense concerning the requirements of safety of the place from fire.
- Provide sufficient lighting for the place according to the standards applicable by the Environment Law No. 24-1999.
- There should be an effective system to control creeping insects and rodents in the place.
- Provide shared health facilities with one bathroom, one shower for every 10 workers and one laundry for every five workers according to the local health law No. 1-2015 issued by the Municipality & Planning Department - Ajman.
- There should be an effective system for waste management that come from the various activities in the place and to provide means of recycling of the materials.
- Provide a source of water for public use from an authorized body.
- Provide an efficient and appropriate system in the residential complex to maintain adequate ventilation through the circulation of fresh air.
- Provide guidance boards such as smoking is prohibited in public and closed areas.
- Fix boards for companies rented the rooms in the residential complex.
- Provide an efficient and suitable system for cleaning, disinfection and sterilization of all buildings and facilities in the residential complex.
- Provide first aid kits in accommodation.
- Provide safe drinking water in outdoor squares, recreation areas and food places, provided that cleaning and disinfection of private reservoirs should be performed.
- In the case of a grocery store, supermarket, hair cutting saloon or any other activity, a commercial license must be obtained from the concerned authority.

Requirements for catering and kitchens:

- Provide a central kitchen that offers food and drink services to the visitors.
- Provide a dining room with an area suitable for the number of workers in the housing and it should be equipped with tables, chairs, air conditioners, adequate lighting, hand wash basin, tissues and liquid soap.
- Provide health requirements for places of preparation and delivery of foods in accordance with Federal Law No. 10-2015 on food safety issued by the Municipality & Planning Department - Ajman and obtain approval from the competent authorities.

- It is prohibited to use illegal products (non-halal) without obtaining permission to do so.

Prohibitions in Workers' Housing:

- Acquisition of pets.
- Igniting albukhur / candles and other ovens in buildings and rooms.
- Cooking, eating or drinking in rooms.
- Smoking in non-designated areas.
- Receiving and hosting visitors without a permit from the security to determine the time and duration of the visit.
- Holding celebrations and events without permission from the security to determine the duration and time of celebration or event.
- Making any modification or addition to the housing without obtaining the approvals from the concerned sections in the Ajman Free Zone.
- Supplying food and drinks to the workers without obtaining the approval from the Ajman Free Zone.
- Putting clothes or any items in unallocated places.
- Use of unauthorized electronic and electrical devices.
- Use of any flammable materials such as wooden furniture and all kinds of carton.
- Introduction of spirit drinks in the accommodation.